

**GRAMALAKSHMI MUDRALAYAM**

**KANJIKODE WEST P.O, PALAKKAD DIST**

(Controlled by the Department of Panchayats, Government of Kerala)

Phone: 2566253, 2566053 Fax No.2566053

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Estimated Cost : 7,76,000/- + GST (12%)

File No : GLM/D/118/2020

Last date for submitting tender:

26.08.2020, 2 PM

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**LIMITED TENDER FORM**

**TENDER DOCUMENT FOR SUPPLY OF PAPER FOR URGENT PRINTING WORK**

Issued to :- M/s .....

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(To be filled in by the Tenderer)

Name & Address of Tenderer (capital) .....

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Contact No : E-mail Id :

EMD Amount (Cash/D.D).....

D/D No. ....Date.....

Name of Bank.....

Branch.....

Cash Receipt No. & Date.....

**Signature of Tenderer**

To

**The General Manager,**  
Gramalakshmi Mudralayam  
Kanjikode West PO , Palakkad

Sir,

Sub:- Submitting Tender for the supply of papers for urgent printing work- reg;

Ref:- Tender Notice No.GLM/D/118/2020, dated 20.08.2020.

In response to your notification inviting tenders for supply of papers for urgent printing work, I do hereby submit my tender for the same. I agree to supply the papers for urgent printing work subject to the conditions and specifications detailed in schedule I and II and the rate quoted by me in the schedule III. Demand Draft/Cash Receipt for Rs.....Bearing No..... date.....is attached herewith being 1% of the total amount quoted towards E.M.D

Yours faithfully,

**(Signature of the Tenderer)**

Name & Address of tenderer

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.....

Contact No .....

Place :

Date :

**Tender for supply of papers for urgent printing work**

**Conditions**

- 1) The Successful tenderer should supply of Paper by 04/09/2020, 3 pm on receipt of confirmed purchase order.
- 2) Paper should be delivered at Gramalakshmi Mudralayam at the expense of the tenderer. Mudralayam will not bear any cost regarding this, except unloading charges at Gramalakshmi Mudralayam.
- 3) Tenderer should specify the rate in the schedule III attached in the tender form inclusive of all taxes, transportation and delivery at Gramalakshmi Mudralayam, Kanjikode
- 4) Payment will be made only after the supply of entire Paper in good order and condition and after deducting all taxes & fees prescribed at the time of payment.
- 5) If Paper found damaged or not matching with the sample, such Paper will be rejected
- 6) All tenders should contain an EMD @ 1% of the total cost of Paper at quoted rate and sample and a preliminary agreement executed in Kerala Stamp Paper worth Rs.200/-.
- 7) The Selected tenderer should deposit 5% of the total cost of Paper at quoted rate being security deposit. This amount will be refunded to the tenderer after expiry of the contract without any interest.
- 8) If the successful tenderer fails to supply the Paper in time or do not comply with tender conditions the security deposit of the tenderer shall be forefeited and the contract would be repudiated without any intimation. Besides, the loss incurred by Mudralayam for making alternative arrangement will be recovered from the tenderer. As the paper are required for very urgent, time bound work to be completed, no relaxation will be given in delivery of the item.
- 9) The rates should be firm for acceptance for a minimum period of two months
- 10) In case of any legal dispute, the jurisdiction of the courts in Palakkad will prevail.
- 11) All conditions regarding the supply of the Paper shall be as per the conditions contained in the Stores Purchase Manual of Government of Kerala as amended from time to time.
- 12) Force majeure conditions on the part of tenderer are not binding on this tender in order execution.
- 13) The selected tendere should strictly follow covid 19 Protocol issued from Govt. & Other authorities from time to time, in all stages of procurement & supply of materials.
- 14) In case of disputes regarding the tender specifications or terms, General Manager's decision shall be final and binding to all parties concerned.

Sd/-

General Manager

**SUPPLY OF PAPER FOR URGENT PRINTING WORK**

Sl No	Paper Specification	Quantity
1	90 GSM 11.5 Kg (45.5 cm X 58.5 cm) Demy wrapper Paper (Pink)	35 Ream
2	165 GSM 9.8 Kg 56 cm X 71 cm Bristol Card (Blue) (150 Card/Packet)	218 Packet
3	70 GSM D/Dy Maplitho (58.5 cm X 91 cm) (Blue)	285 Ream
4	70 GSM D/Dy Maplitho (58.5 cm X 91 cm) (Yellow)	70 Ream
5	165 GSM 9.8 Kg (56 cm X 71 cm) Bristol Card (Pink) (150 Card/Packet)	27 Packet
6	70 GSM D/Dy Maplitho (58.5 cm X 91 cm) (Pink)	51 Ream
7	90 GSM 11.5 kg (45.5 cm X 58.5 cm) Demy wrapper Paper ( Yellow)	7 ream

**Tender Schedule III**

Issued to:

(Address)

**SUPPLY OF PAPER FOR URGENT PRINTING WORK**

Sl No	Paper Specification	Quantity	Rate per Ream/ Packet including all taxes & Freight
1	90 GSM 11.5 Kg (45.5 cm X 58.5 cm) Demy wrapper Paper (Pink)	35 Ream	
2	165 GSM 9.8 Kg 56 cm X 71 cm Bristol Card (Blue)	(150 Card/Packet) 218 Packet	
3	70 GSM D/Dy Maplitho (58.5 cm X 91 cm) (Blue)	285 Ream	
4	70 GSM D/Dy Maplitho (58.5 cm X 91 cm) (Yellow)	70 Ream	
5	165 GSM 9.8 Kg (56 cm X 71 cm) Bristol Card (Pink)	(150 Card/Packet) 27 Packet	
6	70 GSM D/Dy Maplitho (58.5 cm X 91 cm) (Pink)	51 Ream	
7	90 GSM 11.5 kg (45.5 cm X 58.5 cm) Demy wrapper Paper ( Yellow)	7 ream	
		TOTAL	

Place:

Date :

Signature of the Tenderer

Address: